



Paul Cunningham
Council Member, Ward Two
940 W. Alameda Street
Tucson, Arizona 85745

May 28, 2014

Dear Mr. Cunningham:

I am pleased to inform you that a fund has been set up at the Community Foundation for Southern Arizona ("CFSA") to provide a grant to assist the City of Tucson (the "City") in hiring a consultant for its recently created Charter Review Advisory Committee (the "Committee").

The grant has the following conditions:

1. The money is to be used to pay the fees and expenses of a consultant whom the City hires to work with the Committee.
2. This is a matching grant that will allow the city to leverage the use of its resources. For every one dollar (\$1) the City commits, the fund will provide three dollars (\$3) to the City to use to pay the consultant's fees and expenses. The money will be distributed to the City as the city needs it to pay the consultant.
3. It is anticipated that the consultant's fees and expenses will total no more than \$50,000. At that level, the fund would provide \$37,500, or three-fourths of the consultant's cost, and the City's commitment would be \$12,500, or one-fourth of the consultant's cost. The fund is willing to provide a maximum of \$40,000 to the City.
4. The City may hire any consultant it chooses as long as the consultant is a recognized charter change expert with demonstrated experience working with other cities on their charters.
5. The consultant is to be hired by no later than July 8, 2014, and the Committee is to begin meeting by no later than July 31, 2014. These dates may be waived at the City's request if there are valid and significant reasons for the delay.
6. This grant will assist the City with paying the consultant's fees and expenses for work completed through June 30, 2015. If money still remains in the fund, the grant may be extended upon the City's request through Dec. 31, 2015, at which time the City has scheduled the Committee's term to expire.
7. The Committee shall consider any and all charter issues as directed by the Mayor and Council. The Committee also shall have the discretion to consider additional charter issues, as the Committee deems appropriate.

8. The Committee is to be advisory only, and whichever recommendations are submitted to the voters, if any, are solely the discretion of the Mayor and Council.

By accepting the terms of the grant, the City acknowledges that in accordance with the laws governing donor advised funds, the fund is CFSA property and CFSA is under no contractual obligation with the City. All payments must be made to the City, or a designated 501c3 charity.

Please acknowledge the city's willingness to accept the grant under these terms through a copy of the minutes of a City Council meeting, sent by email attachment if desired, addressed to me at CFSA.

To access the grant, please send an invoice to my attention. In the invoice please show the work that has been performed and evidence of the transfer of funds to meet the match requirement.

Please let me know if you have any questions. You can contact me directly by phone at 209-2864, or by email at cmabie@cfsaz.org. Thank you for your continued dedication to our community and willingness to address this important issue.

Sincerely,



Clint Mabie, President and CEO
Community Foundation for Southern Arizona

C: Jonathon Rothschild, Mayor
Regina Romero, Council Member, Ward One
Karen Uhlich, Council Member, Ward Three
Shirley Scott, Council Member, Ward Four
Richard Fimbres, Council Member, Ward Five
Steve Kozachik, Council Member, Ward Six